



DEPARTMENT OF THE ARMY
OFFICE OF THE GENERAL COUNSEL
104 ARMY PENTAGON
WASHINGTON, DC 20310-0104

SAGC-EF

11 January 2022

MEMORANDUM FOR Department of the Army Deputy Designated Agency Ethics Official (DDAEO) After Government Employment Advice Repository (AGEAR) Managers

SUBJECT: Alternate Procedures for Creating Multiple AGEAR Opinion Requests from a Former Department of the Army Official

1. References:

a. Memorandum, SAGC-EF, subject: Updated Business Rules for Using the AGEAR System, 10 June 2021.

b. Memorandum, SAGC-EF, subject: AGEAR Corrective Action Request (CAR) Procedures, 10 June 2021.

2. Purpose. To provide an alternate and simplified After Government Employment Repository (AGEAR) process for former Department of the Army officials who work for several Department of Defense(DoD) contractors. Rather than completing multiple requests with duplicative information in AGEAR, these procedures will allow former officials who have submitted one complete request in AGEAR, to fill-out and submit subsequent requests to their advising ethics official on a form that relies on certain duplicative information already in AGEAR.

3. Procedures.

a. Covered DoD officials must obtain ethics opinions before accepting compensation from defense contractors within two years of departing DoD, in accordance with Section 847 of the FY 2008 NDAA.

b. Covered DOD officials request a Section 847 opinion by submitting an online request via the AGEAR web site (<https://www.fdm.army.mil/AGEAR>).

c. When an ethics official identifies a former official who requires multiple opinions, rather than the former official submitting multiple requests and submitting redundant information, the ethics official may ask that former official to complete a "Request to Pre-populate New AGEAR Request" (Encl) for each DoD contractor who may compensate them, and forwarding the request to the FDM/AGEAR program manager(PM).

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d. The PM then initiates a pre-population of AGEAR questionnaire questions 1 through 21 for the requestor (all but the employment-related questions) from the client's original AGEAR submission for a new request. The PM will ensure the population of the remaining questionnaire questions from the information provided on the respective forms.

e. The FDM Program Manager assigns an ID number to each request and places the request into the appropriate service's AGEAR request list.

f. The FDM Program Manager informs the ethics official that the request(s) await the ethics official's completion in AGEAR.

g. The originating ethics official completes the request using normal procedures.

4. EOs are required to issue a written opinion to the requester not later than 30 days after receiving a complete request.

5. Contact. Please contact Army OGC at (703) 695-4296 or usarmy.pentagon.hqda-ogc.mbx.agear-manager@army.mil with questions regarding the above guidance.

SHELLEY P. TURNER
Deputy General Counsel
(Ethics & Fiscal)

Encl
Request to Pre-populate New AGEAR Request